



# Vancouver School Board International Education Program

## INSTRUCTIONS FOR APPLICATION COMPLETION

*Translated brochures and application forms are provided for reference only. The Vancouver School Board always follows the policies and definitions as stated in the English version of brochures and application forms.*

### Application Requirements

Submit the following required items to apply:

1. A completed application form
2. All original transcripts/school records from the **current year** and the **last two years** (in English). NOTE: Photocopies of transcripts and school records **must be certified** with a school stamp. Failure to comply will result in a delay or a return of the application
3. Non-refundable application fee of CDN\$200.00 payable by VISA, Master Card, cheque or money order to the Vancouver School Board

### Admission Criteria

Acceptance into the International Education Program is by invitation and is based on overall academic achievement. Each applicant's acceptance into the International Education Program and subsequent placement in a school will be determined by:

- (a) the applicant's educational background and present academic standing as indicated on the transcripts/school reports.
- (b) the availability of space in the International Education Program.

Apply as early as possible, because space in the International Education Program is limited, and processing international applications requires several weeks. All applicants will be acknowledged and applicants will normally be advised within 10 working days whether or not they have been offered placement in a Vancouver school.

### Registration and Orientation

All accepted and confirmed students will be required to register at the international education office prior to school attendance. Students will attend an orientation and assessment, and course selection and timetabling will occur. Students commencing school studies in September should plan to arrive in Vancouver in mid-August.

### Schools

Many schools in the Vancouver public school district accept international students. A brochure that contains profiles of all secondary schools is available from the international office. Elementary school placement is limited to appropriate programs and grade level availability.

Applicants may indicate a preference for a particular school or schools, or may ask the VSB to place them in appropriate schools. The VSB will try to accommodate the applicant's preference for placement, provided that the requested school has space and an appropriate program. The Vancouver School Board reserves the right to make the final decision regarding the applicant's school and program placement.

### Grade Placement

The VSB will place the student into the final appropriate grade upon reviewing the student's age and transcripts, according to the student's age-grade correlation as follows:

Elementary: K 1 2 3 4 5 6 7  
Secondary: 8 9 10 11 12

Grade placement based on age of the student as of December 31.														
<b>Grade</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Adult</b>
<b>Age</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18+</b>

### School Placement

Placement of international students is subject to assessment by Board officials and is subject to available and appropriate spaces and programs in schools. Students will normally be placed in age appropriate grades. Students 18 years of age or older are normally placed in adult education centres.

**International students will be placed in a regular academic program and may receive English Language Learning support based on assessment results and available programs. International students are not eligible for designated programs and services (e.g. special education or restricted enrollment programs) or alternate programs. If students are found to have special needs after enrollment in the program, the Board will not be able to accommodate those needs and the student must withdraw.**



**INSTRUCCIONES PARA COMPLETAR LA SOLICITUD**

*Los folletos y formularios de solicitud traducidos se proporcionan como referencia únicamente. Vancouver School Board siempre sigue las políticas y definiciones según se establecen en la versión en inglés de los folletos y formularios de solicitud.*

**Requisitos para realizar la solicitud**

Envíe los siguientes elementos requeridos para presentar su solicitud:

1. Formulario de solicitud completo.
2. Todos los registros de calificaciones/expedientes académicos originales del **año en curso** y de los **dos últimos años** (en inglés).  
AVISO: Las fotocopias de registros de calificaciones y expedientes académicos **deben estar certificadas** con el sello de la escuela. El incumplimiento de este punto tendrá como resultado el retraso o la devolución de la solicitud.
3. Cuota de solicitud no reembolsable de CDN\$200.00 que se puede pagar por medio de VISA, Master Card, cheque o giro bancario a nombre de Vancouver School Board.

**Criterios de admisión**

La admisión en el Programa de Educación Internacional es por medio de invitación y se basa en los logros académicos globales. La admisión de cada solicitante en el Programa de Educación Internacional y su posterior colocación en una escuela estarán determinadas por:

- (a) los antecedentes académicos del (de la) solicitante y su situación académica actual según se indica en los registros de calificaciones/expedientes académicos.
- (b) la disponibilidad de espacio en el Programa de Educación Internacional.

Haga su solicitud lo antes posible, ya que el espacio en el Programa de Educación Internacional está limitado, y se requiere de varias semanas para la tramitación de solicitudes internacionales. Se dará acuse de recibo a todos los solicitantes y normalmente se avisará a los solicitantes en el transcurso de 10 días hábiles si se les puede ofrecer o no colocarlos en una escuela de Vancouver.

**Inscripción y orientación**

A todos los estudiantes que hayan sido aceptados y confirmados se les solicitará que se inscriban en la oficina de educación internacional antes de asistir a la escuela. Los estudiantes asistirán a una orientación y evaluación, y se llevará a cabo la selección de cursos y la asignación de horarios. Los estudiantes que vayan a comenzar la escuela en septiembre deben hacer planes para llegar a Vancouver a mediados de agosto.

**Escuelas**

Muchas de las escuelas del distrito escolar público de Vancouver aceptan estudiantes internacionales. Hay un folleto que contiene los perfiles de todas las escuelas secundarias, y éste está disponible en la oficina internacional. La colocación en escuelas primarias está limitada a la disponibilidad de programas adecuados y de grados escolares.

Los solicitantes pueden indicar su preferencia por una escuela o escuelas en particular, o pueden solicitar a VSB que los coloque en escuelas adecuadas. VSB intentará satisfacer la preferencia de escuela del (de la) solicitante, siempre y cuando la escuela solicitada tenga espacio y un programa adecuado. Vancouver School Board se reserva el derecho de tomar la decisión final con respecto a la colocación del (de la) solicitante en una escuela y en un programa.

**Asignación de grado escolar**

VSB colocará al (a la) estudiante en el grado final adecuado después de revisar su edad y su registro de calificaciones, según la correlación de edad-grado del (de la) estudiante de la siguiente manera:

Primaria: K 1 2 3 4 5 6 7  
Secundaria: 8 9 10 11 12

Asignación de grado con base en la edad del (de la) estudiante a partir del 31 de diciembre.														
<b>Grado</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Adulto</b>
<b>Edad</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18+</b>

**Asignación de escuela**

La colocación de estudiantes internacionales está sujeta a una evaluación por parte de miembros del Consejo y está sujeta a espacios y programas disponibles y adecuados en las escuelas. A los estudiantes normalmente se los colocará en grados según su edad. A los estudiantes de 18 años de edad o mayores generalmente se los coloca en centros de educación para adultos.

A los estudiantes internacionales se los colocará en un programa académico normal y podrían recibir apoyo para el aprendizaje del idioma inglés con base en los resultados de su evaluación y la disponibilidad de programas. Los estudiantes internacionales no califican para programas y servicios designados (por ejemplo, programas de educación especial o de inscripción restringida) o programas alternativos. Si se descubre que un(a) estudiante tiene necesidades especiales después de haberse inscrito en el programa, el Consejo no podrá satisfacer esas necesidades y el (la) estudiante deberá retirarse.



## Vancouver School Board International Education Program

### Fees

School Fees (Prices quoted are in Canadian funds)	
Application Fee	\$200
Tuition Fee per year (September to June the following year)	\$14,500
Compulsory Medical Fee	\$500
Homestay Fees	
Homestay Placement Fee	\$550
Monthly Homestay Fee	\$950 / month
Daily Homestay Fee if less than one month	\$31 / day
Other Fees (if required)	
Airport Pick-up Only	\$100
Custodian	\$525

Book and lab fees are included; however, students will need to pay textbook deposit, locker rental, yearbook and some minimal materials fees depending on their timetable. Fees for the full school year are to be paid by **certified cheque, money order or bank transfer** payable to the **Vancouver School Board**. This payment is due upon receipt of the student's placement letter.

### Short Term Program

The Vancouver School Board also offers short term school programs of 3 to 8 months, depending on available spaces, that introduce international students to Canadian school life. The application fee for short term programs is C\$200 and tuition fee is \$1450 per month. International students normally will not achieve academic credits as a full academic school year cannot be completed. Short-term programs must include either September or June.

### Homestay Accommodation

The Vancouver School Board offers international students aged 13 and over the option to live with a Canadian family while enrolled in a Vancouver public school through our partner, Langara College Homestay. An information package will be sent to the student once the student is accepted into the program. If you do not have a custodian, you can request that your host parent be your custodian.

### Custodian

#### *Secondary School Applicants:*

Parents of all secondary students are required to appoint a custodian 25 years of age or older, in the Vancouver area, who will take responsibility for their child and will ensure that his or her accommodation and other living necessities such as food, clothing and transportation are provided. Students must live with a responsible adult who is their custodian or their homestay parent. If you do not know anyone living in the Vancouver area who can act as custodian, the Vancouver School Board has made a special arrangement with homestay providers to act as custodians for students, if requested. Accordingly please indicate on this application form that you request a host family placement from Langara College Homestay.

#### *Elementary School Applicants:*

All elementary students must live with a parent or immediate adult family member: grandparent, aunt or uncle while studying in the Vancouver school district.

### Study Permit

Applicants must obtain a study permit before leaving their country of residence to attend school in the Vancouver public school district. It is the responsibility of the applicant to obtain a study permit from the Canadian Embassy, or Canadian Consulate **in the country where the applicant resides**. Please consult the Embassy office for detailed information.

### Health and Accident Insurance

Comprehensive health and accident insurance is mandatory in British Columbia. Every international student must have this coverage while studying in Vancouver. International students are entitled to medical and hospital benefits through the government Medical Services Plan (M.S.P.). It is the Vancouver School Board's requirement that its international education program administer registration of provincial medical insurance coverage for all students enrolled in the International Education Program. The annual payment is assessed and paid with the tuition fee. Private medical insurance will be provided for the first three months and for additional health insurance coverage, as needed.

Los folletos y formularios de solicitud traducidos se proporcionan como referencia únicamente. Vancouver School Board siempre sigue las políticas y definiciones según se establecen en la versión en inglés de los folletos y formularios de solicitud.

## Cuotas

Cuotas escolares (Los precios están en dólares canadienses)	
Cuota de solicitud	\$200
Colegiatura anual (septiembre a junio del año siguiente)	\$14,500
Cuota médica anual obligatoria	\$500
Cuotas de alojamiento con familia anfitriona	
Cuota de colocación con familia anfitriona	\$550
Cuota mensual de alojamiento con familia anfitriona	\$950 / mes
Cuota diaria de alojamiento con familia anfitriona si es por menos de un mes	\$31/día
Otras cuotas (en su caso)	
Recolección en el aeropuerto solamente	\$100
Cuidador	\$525

Los libros y las cuotas de laboratorio están incluidos; sin embargo, los estudiantes deberán dar un depósito por los libros de texto, así como pagar la renta del casillero, el anuario y otras cuotas mínimas para materiales relacionados con su horario. Las cuotas del año escolar completo deberán pagarse por medio de **cheque certificado, giro bancario o transferencia bancaria** a nombre de **Vancouver School Board**. Este pago deberá realizarse al recibir la carta de colocación del (de la) estudiante.

## Programa corto

Vancouver School Board también ofrece programas escolares cortos de 3 a 8 meses, dependiendo de los espacios disponibles, que dan a los estudiantes internacionales una introducción a la vida académica canadiense. La cuota de solicitud para los programas cortos es de C\$200 y la colegiatura es de \$1450 mensuales. Los estudiantes internacionales normalmente no obtendrán créditos académicos ya que no se puede terminar un año escolar académico completo. Los programas cortos deben incluir ya sea septiembre o junio.

## Alojamiento con familia anfitriona

Vancouver School Board ofrece a los estudiantes internacionales de 13 años de edad en adelante la opción de vivir con una familia canadiense mientras estén inscritos en una escuela pública de Vancouver a través de nuestro socio, Langara College Homestay. Se le enviará al (a la) estudiante un paquete informativo una vez que haya sido aceptado(a) en el programa. Si no cuenta con un cuidador, puede solicitar que el padre o la madre anfitrión(a) sea su cuidador(a).

## Cuidador

### Solicitantes de escuela secundaria:

Todos los padres de estudiantes de escuela secundaria deberán nombrar a un(a) cuidador(a) de más de 25 años de edad en el área de Vancouver que se haga cargo de su hijo(a) y que se asegure de que se están satisfaciendo sus necesidades de alojamiento, así como de alimentación, ropa y transporte. Los estudiantes deberán vivir con un adulto responsable que sea su cuidador(a) o su padre o madre anfitrión(a). Si no conoce a nadie que viva en el área de Vancouver y que pueda fungir como cuidador(a), Vancouver School Board ha llegado a un acuerdo especial con los proveedores de alojamiento con familias anfitrionas para que funjan como cuidadores del (de la) estudiante, si así se solicita. Por consiguiente, indique en este formulario de solicitud que necesita que Langara College Homestay le asigne una familia anfitriona.

### Solicitantes de escuela primaria:

Todos los estudiantes de escuela primaria deberán vivir con el padre o la madre o bien con un miembro adulto de su familia directa: abuelo o abuela, tío o tía, mientras estén estudiando en el distrito escolar de Vancouver.

## Permiso de estudiante

Los solicitantes deberán obtener un permiso de estudiante antes de abandonar su país de residencia para asistir a la escuela en el distrito escolar público de Vancouver. Es responsabilidad del (de la) solicitante obtener el permiso de estudiante en la Embajada de Canadá o el Consulado de Canadá **del país en el que el (la) solicitante reside**. Por favor póngase en contacto con la oficina de la Embajada para obtener información detallada.

## Seguro médico y contra accidentes

El seguro integral médico y contra accidentes es obligatorio en la Colombia Británica. Todos los estudiantes internacionales deberán tener esta cobertura mientras estén estudiando en Vancouver. Los estudiantes internacionales tienen derecho a prestaciones médicas y hospitalarias a través del Plan de Servicios Médicos (M.S.P. por sus siglas en inglés) del gobierno. Es requisito de Vancouver School Board que su programa de educación internacional administre la inscripción a la cobertura del seguro médico provincial para todos los estudiantes inscritos en el Programa de Educación Internacional. El pago anual se evalúa y se paga junto con la cuota de colegiatura. Se proporcionará seguro médico privado durante los primeros tres meses y para cobertura médica adicional, según sea necesario.



## Vancouver School Board International Education Program

### INTERNATIONAL STUDENT APPLICATION FORM

Please submit a completed application to:  
**Vancouver School Board**  
**International Education Program**  
**1580 West Broadway Avenue**  
**Vancouver, B.C. Canada V6J 5K8**  
**T: (604) 713-4534**  
**F: (604) 713-4536**  
**E: intered@vsb.bc.ca**

#### For Office Use Only:

I.E. file number \_\_\_\_\_  
 School assigned \_\_\_\_\_  
 Grade \_\_\_\_\_ Date \_\_\_\_\_  
 Copy sent to school  Date \_\_\_\_\_

**PLEASE PRINT CLEARLY IN ENGLISH** on the English forms. Translated brochures and application forms are provided for reference only. The Vancouver School Board always follows the policies and definitions as stated in the English version of brochures and application forms.

Date: \_\_\_\_\_

**Apply for school beginning:** Applicants aged 17 or under:  September  
 Applicants aged 18 or above:  September  November  February  April  
 Short-term studies:  September  January  February

### STUDENT INFORMATION

\_\_\_\_\_  
 Surname (Family Name)      Given Name      English Name (if applicable)  
 \_\_\_\_\_  
 Date of Birth (Day / Month / Year)      Age      Gender:  Female  Male  
 \_\_\_\_\_  
 Citizenship      First Language      Student's E-mail address

I have a sibling who is applying to/attending the Vancouver School District:

\_\_\_\_\_  
 Sibling's name      Sibling's date of birth      Sibling's Vancouver school

### PARENT INFORMATION

Father: \_\_\_\_\_ Mother: \_\_\_\_\_  
 Family Name      Given Name      Family Name      Given Name

\_\_\_\_\_  
 Permanent Address (in Home Country)      Street Address      City

\_\_\_\_\_  
 Province/State      Country      Postal Code      Home Telephone

\_\_\_\_\_  
 Cellular phone (father)      Work Phone (father)      E-mail address (father)

\_\_\_\_\_  
 Cellular phone (mother)      Work Phone (mother)      E-mail address (mother)



**FORMULARIO DE SOLICITUD PARA ESTUDIANTES INTERNACIONALES**

**POR FAVOR ESCRIBA CLARAMENTE EN INGLÉS** en los formularios en inglés. Los folletos y formularios de solicitud traducidos se proporcionan como referencia únicamente. Vancouver School Board siempre sigue las políticas y definiciones según se establecen en la versión en inglés de los folletos y formularios de solicitud.

Fecha: \_\_\_\_\_

**Solicitud para el ciclo que empieza:** Solicitantes de 17 años o menos:  Septiembre  
 Solicitantes de 18 años o más:  Septiembre  Noviembre  Febrero  Abril  
 Estudios a corto plazo:  Septiembre  Enero  Febrero

**INFORMACIÓN DEL (DE LA) ESTUDIANTE**

Apellido \_\_\_\_\_ Nombre \_\_\_\_\_ Nombre en inglés (en su caso) \_\_\_\_\_  
 Fecha de nacimiento (Día / Mes / Año) \_\_\_\_\_ Edad \_\_\_\_\_ Sexo:  Femenino  Masculino  
 Nacionalidad \_\_\_\_\_ Lengua materna \_\_\_\_\_ Correo electrónico del (de la) estudiante \_\_\_\_\_

Tengo un(a) hermano(a) que está solicitando su ingreso/asiste al distrito escolar de Vancouver:

Nombre del hermano o hermana \_\_\_\_\_ Fecha de nacimiento del hermano o hermana \_\_\_\_\_ Escuela en Vancouver del hermano o hermana \_\_\_\_\_

**INFORMACIÓN DE LOS PADRES**

Padre: \_\_\_\_\_ Madre: \_\_\_\_\_  
 Apellido Nombre Apellido Nombre

Domicilio permanente (en su país) \_\_\_\_\_ Calle y número \_\_\_\_\_ Ciudad \_\_\_\_\_

Provincia/Estado \_\_\_\_\_ País \_\_\_\_\_ Código postal \_\_\_\_\_ Número telefónico del hogar \_\_\_\_\_

Teléfono celular (padre) \_\_\_\_\_ Número telefónico del trabajo (padre) \_\_\_\_\_ Correo electrónico (padre) \_\_\_\_\_

Teléfono celular (madre) \_\_\_\_\_ Número telefónico del trabajo (madre) \_\_\_\_\_ Correo electrónico (madre) \_\_\_\_\_

## LIVING ARRANGEMENTS WHILE STUDYING IN CANADA

Secondary students may reside with parents, relatives, or in approved Vancouver homestays only. **All elementary international students must reside in Vancouver with their own parent(s).**

- I request that homestay arrangements be made by Langara College Homestay. (Langara Homestay applications received after April 1<sup>st</sup> are subject to space availability. Homestay placement is not always possible.)

or

- My child will be living with the following person who is over the age of 25:

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_ Street: \_\_\_\_\_

City: \_\_\_\_\_ Province: B.C. Postal Code: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Phone (Work): \_\_\_\_\_

## CUSTODIAN

International students are required to have a local custodian while in Canada, unless they are residing with their own parent(s).

- My child will be under the custodianship of the following person who is Canadian, or landed immigrant, and is over the age of 25.

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_ Street: \_\_\_\_\_

City: \_\_\_\_\_ Province: B.C. Postal Code: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Phone (Work): \_\_\_\_\_

or

- I request that homestay placement be made by Langara College Homestay and that the host parent acts as custodian of my child.

## SCHOOL PLACEMENT

In what grade are you currently enrolled? \_\_\_\_\_ What grade are you applying for? \_\_\_\_\_

Students are placed into age appropriate grades according to Canadian age-grade correlation.

Are there any schools you prefer to attend in Vancouver?  Yes  No

If yes, please list three:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

**Placement in the grade or the school of choice is not always possible. The Vancouver School Board reserves the right to determine final placement.**

## EDUCATION HISTORY

Name and location of most recent schools attended:

School	City	Country	From (dates attended) To	Grades(s) Completed
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

_____	_____	_____	_____	_____
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## INFORMACIÓN DE ALOJAMIENTO MIENTRAS SE ESTUDIA EN CANADÁ

Los alumnos de secundaria solamente pueden vivir con sus padres, parientes o en hogares anfitriones en Vancouver aprobados. **Todos los estudiantes internacionales de escuela primaria deben vivir en Vancouver con sus propios padres.**

Solicito que Langara College Homestay haga los arreglos necesarios para que me hospede con una familia anfitriona. (Las solicitudes de Langara Homestay que se reciban después del 1.o de abril estarán sujetas a disponibilidad de espacio. La colocación con una familia anfitriona no siempre es posible.)

o

Mi hijo(a) vivirá con la siguiente persona que es mayor de 25 años de edad:

Apellido: \_\_\_\_\_ Nombre: \_\_\_\_\_

Parentesco con el (la) estudiante: \_\_\_\_\_ Calle: \_\_\_\_\_

Ciudad: \_\_\_\_\_ Provincia: BC Código postal: \_\_\_\_\_ Correo electrónico: \_\_\_\_\_

Número telefónico (casa): \_\_\_\_\_ Número telefónico (trabajo) \_\_\_\_\_

## CUIDADOR(A)

Es obligatorio que los estudiantes internacionales tengan un(a) cuidador(a) local mientras están en Canadá, a menos que vivan con sus propios padres.

Mi hijo(a) estará bajo el cuidado de la siguiente persona, que es canadiense, o inmigrante, y que es mayor de 25 años de edad.

Apellido: \_\_\_\_\_ Nombre: \_\_\_\_\_

Parentesco con el (la) estudiante: \_\_\_\_\_ Calle: \_\_\_\_\_

Ciudad: \_\_\_\_\_ Provincia: BC Código postal: \_\_\_\_\_ Correo electrónico: \_\_\_\_\_

Número telefónico (casa): \_\_\_\_\_ Número telefónico (trabajo) \_\_\_\_\_

o

Solicito que Langara College Homestay haga los trámites necesarios para el alojamiento con una familia anfitriona y que el padre o la madre anfitrión(a) funja como cuidador(a) de mi hijo(a).

## ASIGNACIÓN DE ESCUELA

¿En qué grado estás inscrito(a) actualmente? \_\_\_\_\_ ¿Qué grado estás solicitando? \_\_\_\_\_

A los estudiantes se los coloca en grados conforme a su edad según la correlación edad-grado canadiense.

¿Hay alguna escuela en Vancouver a la que prefieras asistir?  Sí  No

Si tu respuesta es sí, por favor menciona tres:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

**La asignación de tu escuela de preferencia no siempre es posible. Vancouver School Board se reserva el derecho de determinar la asignación final.**

## HISTORIAL ACADÉMICO

Nombre y ubicación de las escuelas a las que ha asistido recientemente:

Escuela	Ciudad	País	Desde	Hasta	Grado(s) terminado(s)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Escuela	Ciudad	País	Desde	Hasta	Grado(s) terminado(s)
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____



**PARENT CONSENT**

**Immunization**

I give permission for my child to receive any necessary immunization shots.  Yes  No  
Please provide your child's immunization record, translated into English.

**Field Trips**

I give my child permission to attend school/international education program-sponsored field trips.  Yes  No

**Release of Information**

I give permission for my child's name, photograph and video to be used as it relates to the production of a school play or concert, a school event or promotion of the Vancouver School Board.  Yes  No

**HEALTH INFORMATION**

All students with special needs must be assessed before determining placement. The fees paid for the International Education Program include only basic health coverage.

If student is already studying in BC, please provide Care Card number \_\_\_\_\_

Does the student have any medical condition / or take any medication?  Yes  No

If YES, please describe: \_\_\_\_\_

Does the student have a perceived or documented learning disability, physical handicap, social integration difficulty, behavioural concern or history of criminal behaviour?  Yes  No

If YES, please describe: \_\_\_\_\_

**SURVEY**

How did you hear about the International Education Program of the Vancouver School Board?

Friend/Relative  Newspaper/Magazine: Name \_\_\_\_\_  Website: \_\_\_\_\_

Vancouver School Board Information Seminar: \_\_\_\_\_  
City Country

Study Abroad Agency (see below):

**Agent/Agency:** This student's application is entirely attributable to the efforts of:

_____		_____	
Name of Agent		Agent Contact	
_____		_____	_____
Address of Agent	City	Province	Country / Postal Code
_____	_____	_____	
Telephone Number	Fax Number	E-mail	

**CORRESPONDENCE CONTACT**

Who is to receive correspondence regarding this application?

_____	_____	_____
Name	Telephone Number	E-mail
_____		_____
Relationship to Student	Mailing Address	

**AUTORIZACIÓN DE LOS PADRES****Inmunización**

Doy mi autorización para que mi hijo(a) reciba las inyecciones de inmunización necesarias.  Sí  No

Sírvase proporcionar la cartilla de inmunización de su hijo(a), traducida al inglés.

**Excursiones**

Doy a mi hijo(a) permiso para que asista a excursiones patrocinadas por la escuela/programa de educación internacional.  Sí  No

**Autorización para divulgar información**

Doy mi autorización para que el nombre, la fotografía y el video de mi hijo(a) se utilicen en relación a la producción de una obra o concierto escolar, un evento escolar o a la promoción de Vancouver School Board.  Sí  No

**INFORMACIÓN DE SALUD**

Todos los estudiantes con necesidades especiales deberán ser evaluados antes de determinar su colocación. Las cuotas que se paguen por el Programa de Educación Internacional incluyen solo cobertura médica básica.

Si el estudiante está estudiando ya en la Colombia Británica, por favor proporcione su número de tarjeta médica (Care Card) \_\_\_\_\_

¿Tiene el (la) estudiante algún problema de salud o toma algún medicamento?  Sí  No

Si la respuesta es SÍ, por favor dé más detalles: \_\_\_\_\_

¿Tiene el (la) estudiante una discapacidad de aprendizaje percibida o documentada, una discapacidad física, dificultad para integrarse a la sociedad, problemas de conducta o antecedentes de conducta delictiva?  Sí  No

Si la respuesta es SÍ, por favor dé más detalles: \_\_\_\_\_

**ENCUESTA**

¿Cómo se enteró del Programa de Educación Internacional de Vancouver School Board?

Amigo(a)/Familiar  Periódico/Revista: Nombre \_\_\_\_\_  Sitio web: \_\_\_\_\_

Seminario informativo de Vancouver School Board: \_\_\_\_\_

Ciudad

País

Agencia de estudios en el extranjero (ver a continuación):

**Agente/Agencia:** La solicitud de este(a) estudiante se debe en su totalidad a los esfuerzos de:

Nombre del agente

Contacto del agente

Domicilio del agente

Ciudad

Provincia

País / Código postal

Número telefónico

Número de fax

Correo electrónico

**Contacto para correspondencia**

¿Quién debe recibir la correspondencia relacionada con esta solicitud?

Nombre

Número telefónico

Correo electrónico

Parentesco con el (la) estudiante

Domicilio para recibir correspondencia



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**ELECTIVE COURSE PREFERENCES**  
Secondary Students

Name: \_\_\_\_\_ School: \_\_\_\_\_

You will be required to study English (or ESL), Social Studies, science, mathematics, and other courses, according to your grade level requirements. **You may indicate preferences for 5 elective (choice) courses:** (e.g. write '1' for your first choice, '2' for your second choice, '3' for your third choice, up to '5').

Note: There is no guarantee you will receive your preferred courses. Some of the courses may not be offered at your school, or they may not be available due to: grade level, timetabling conflicts or full enrolment. Some courses require students to have adequate language ability.

If you are not sure about the choices below, your school counsellor will help you after you arrive. You will be placed into English and mathematics courses according to your assessment results.

1 = first choice, 2 = second choice, 3 = third choice, 4 = fourth choice, 5 = fifth choice	
Visual Art 10, Art Foundations 11 / 12	Marketing / Business Education
Ceramics/Sculpture 11 / 12	Business Computer Applications
Drawing and Painting 11 / 12	Accounting
Graphic Design 10 / 11 / 12	Information Technology (computers)
Film and Video Production 11 / 12	Physical Education
Photography 11	Foods (cooking)
Dance 10 / 11 / 12	Textiles (sewing)
Acting, Drama	Fashion Design
Stagecraft (set design)	Jewellery Making
Beginner Band	Woodworking
Band/Orchestra: What instrument? _____	Drafting
Strings (violin, bass, guitar, etc.)	Electronics
Guitar (available at <u>few</u> schools)	French
Choir (singing)	Spanish
Music Composition	Japanese
Physics 11, Physics 12	Français Langue ( <i>Immersion</i> ) (adequate French required – available at <u>few</u> schools)
Biology 11, Biology 12	Mandarin
Chemistry 11, Chemistry 12	
<b>Other:</b>	



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## PREFERENCIAS DE CURSOS OPTATIVOS

### Estudiantes de secundaria

Nombre: \_\_\_\_\_ Escuela: \_\_\_\_\_

Deberás estudiar inglés (o inglés como segundo idioma), estudios sociales, ciencias, matemáticas y otros cursos, según los requisitos de tu grado escolar. **Puedes indicar tus preferencias de 5 cursos optativos (opcionales):** ( p. ej., escribe '1' para tu primera opción, '2' para tu segunda opción, '3' para tu tercera opción, y así sucesivamente hasta el '5').

Aviso: no hay garantía de que recibirás tus cursos preferidos. Algunos de los cursos podrían no ofrecerse en tu escuela o podrían no estar disponibles debido a: el grado escolar, conflictos en la asignación de horarios o inscripción llena. Algunos cursos requieren que los estudiantes tengan una aptitud adecuada para el idioma.

Si tienes dudas sobre las siguientes opciones, tu consejero escolar te ayudará cuando llegues. Se te colocará en los cursos de inglés y matemáticas según los resultados de tu evaluación.

1 = primera opción, 2 = segunda opción, 3 = tercera opción, 4 = cuarta opción, 5 = quinta opción	
Artes gráficas 10, Fundamentos de arte 11/12	Mercadotecnia/Estudios empresariales
Cerámica/Escultura 11/12	Aplicaciones informáticas empresariales
Dibujo y pintura 11/12	Contabilidad
Diseño gráfico 10/11/12	Informática (computadoras)
Producción cinematográfica y de video 11/12	Educación física
Fotografía 11	Alimentos (cocina)
Danza 10/11/12	Textiles (costura)
Actuación, teatro	Diseño de modas
Arte teatral (escenografía)	Elaboración de joyería
Banda para principiantes	Carpintería
Banda/Orquesta: ¿qué instrumento? _____	Dibujo técnico
Cuerdas (violín, bajo, guitarra, etc.)	Electrónica
Guitarra (disponible en <u>pocas</u> escuelas)	Francés
Coro (canto)	Español
Composición musical	Japonés
Física 11, Física 12	Français Langue ( <i>inmersión</i> ) (se requiere de un nivel adecuado de francés: disponible en <u>pocas</u> escuelas)
Biología 11, Biología 12	Mandarín
Química 11, Química 12	
<b>Otro:</b>	



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**INTERNATIONAL PROGRAM PARTICIPATION AGREEMENT**

**Applicant Student and Parent(s)**

**Please review this document carefully. This document creates a legally binding agreement for participation in the Vancouver School District's International Program.**

**Introduction:**

The Board of Education of School District No. 39 (Vancouver) (the "School District"), wishes to provide a challenging and exciting program to students studying in our International Program. This Agreement sets out the terms on which a student is accepted into the program and the obligations on those students and their families.

**When this agreement is binding:**

This Agreement is not binding upon the School District until it is signed by a parent or custodian of the student and the student applying for admission, is accepted by the School District and an offer of admission is made to the student by the School District, and all fees are paid.

**Placement**

1. While the School District takes into consideration requests for placement at a particular school, the final decision on any placement is determined solely by the School District, taking into account space availability and the appropriate program for the student based on the School District's assessment.
2. The School District's designated programs are open to qualified local students first, and to qualified international students, depending on available space.
3. The School District reserves the right to:
  - a. withdraw the student from the program, if the student's educational needs are greater than disclosed on the application;
  - b. withdraw the student from the program if the student develops health concerns;
  - c. withdraw the student if the student is found to have special educational needs, social or emotional needs, after enrollment in the program.

What I am agreeing to:

1. I agree that as a condition of participating in the School District's International Program that my child:
  - a. must comply with the laws of Canada and British Columbia;
  - b. must comply with the School and School District Rules, Policies and Code of Conduct;
  - c. must comply with the School District network and Internet Appropriate Use and Privately Owned Electronic Devices Appropriate Use Policies;
  - d. must comply with the terms of this International Student Agreement;
  - e. must not use drugs or alcohol;
  - f. must, if the student is participating in a Langara College Homestay, comply with all terms of the Homestay Agreement, and obey family rules and show respect for members of the Homestay family;
  - g. must not change Homestay arrangements without the consent of the Administrator of International Programs;



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- h. must attend all registered classes in the International Program, unless unable by reason of illness or injury to do so and must provide a note from a Parent, custodian or Homestay family for any absences;
- i. must be in full time study, in face to face classes;
- j. must not withdraw from courses without consent of school officials, and may not substitute in-class courses with the equivalent online courses;
- k. must not travel outside of Metropolitan Vancouver unless accompanied by an adult of at least 25 years of age; and
- l. maintain an up-to-date Citizenship and Immigration Canada Study Permit.

**Custodian and Living Arrangements**

2. I understand that students aged 13 years or older are not permitted to live independently while enrolled in the program. I agree to appoint a custodian over 25 years of age in the Vancouver area who will take responsibility for my child and will ensure that his/her accommodation and other living necessities such as food, clothing and transportation are provided. Students must live with a responsible adult who is their custodian or their homestay parent. Students will follow and respect homestay family household rules and property.

I agree that the School District reserves the right to withdraw the student if the accommodation arrangements are unsatisfactory.

I understand that international students aged 12 years or younger are accepted only if the following conditions are satisfied:

- a. A parent must accompany the student, reside full-time in Vancouver, and provide care and custodianship for the student. If the parent(s) must leave Vancouver (i.e. return to home country) while the student is enrolled in the international education program, the student must go with them.
- b. If requested, the School District will permit students under the age of 13 to reside with a direct relative. The School District defines direct relative to mean that the parent(s) are related to the individual by bloodline or by marriage. If the student is to be cared for by a relative as defined above, then the parent(s) and the relative must provide the School District with documents stating that the relationship is in compliance with this policy.

I agree to inform the International Program office and the school of any changes of student information, which includes custodian and living arrangements, contact information of the student, parents and custodian.

**My representations:**

3. I represent to the School District that my child has no history of engaging in criminal behaviour or sexual misconduct.
4. I know of no reason why my child cannot successfully participate in the School District's International Program.

**How this agreement can be ended:**

5. I agree that the School District may end this agreement at any time, without notice and without refunding any tuition paid, and may send my child home at my expense if:
  - a. any information in my child's application for admission is untrue;
  - b. my child breaches any of the obligations set out in paragraph 1;



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- c. my child is unable to perform or is not performing to a reasonable academic standard (grade average of less than C- or equivalent); or
- d. I breach any of the obligations set out in this agreement.

**Fee Schedule and Refund Policy**

- 6. In the event that my child does not come to Canada or decides not to attend or to leave Vancouver School District's International Program, I agree that the following terms will apply:
  - a. the application fee is non-refundable in any circumstances;
  - b. for students in the first school year of participation in the International Program, the following will apply:
    - i. the full tuition fee, less CAD\$500, will be refunded upon receipt of satisfactory evidence that the Study Permit was not approved by Citizenship and Immigration Canada (CIC).
    - ii. two-thirds (2/3) of the tuition fee will be refunded if the student withdraws prior to commencement of the program;
    - iii. one half (1/2) of the tuition fee will be refunded if the student withdraws before the end of the first calendar month of the program; and
    - iv. no refund will be granted, for any reason, if the student withdraws after the first calendar month of the program.
  - c. if a student indicates they will be returning to the Vancouver International Program for a second or subsequent school year and withdraws prior to commencing the second or subsequent school year, the following will apply:
    - i. 50% of the annual tuition fee will be refunded if they withdraw from the program on or prior to May 31 of the year in which the second or subsequent year of studies is to commence;
    - ii. No refund will be provided for any withdrawal after May 31 of the year in which the second or subsequent year of studies is to commence.
  - d. No refund will be provided if a student is dismissed from the program because of violation of this Agreement.
  - e. Students who become landed immigrants after tuition fees are paid will not be eligible for refunds other than as stated in the refund policies.

**Insurance**

- 7. The Student is obliged to at all times maintain adequate medical and health insurance while in Canada and that the School District is not responsible for any loss or damage suffered by the student as a result of failure to maintain adequate insurance. Students are required to enroll in medical insurance through the International Program office for the entire duration of their program in Vancouver School District. If a student cancels or fails to extend their insurance when needed, the School District is not responsible for any loss or damage suffered by the student as a result of failure to maintain adequate insurance.



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### Assumption of Risk

8. I understand that there are risks associated with my child enrolling in the School District and that my child will not be under constant supervision. I understand that medical and health emergencies can occur without warning. I voluntarily assume the risk that my child may suffer illness, injury or another emergency and agree that I will not bring any claim against the School District or any of its employees for any injury suffered by my child while participating in the International Program.
9. I understand that the Student may wish to participate in extracurricular activities such as sports teams, field trips, or school clubs. I give my permission for the Student to participate in such extracurricular activities if the Custodian in their discretion considers such activity appropriate. However, I understand that the School District may not allow my child to participate in high risk activities such as skiing, surfing, snowboarding, mountain climbing, kayaking or canoeing unless I also provide my consent to that activity.

### Forum for Dispute Resolution

10. I agree that any dispute arising under the interpretation, application or performance of this agreement or in any way arising out of my child's participation in the School District's International Program will be resolved in a British Columbia Court and I agree that I will not bring proceedings in any other court or jurisdiction and irrevocably attorn to the jurisdiction of British Columbia courts.

### Collection, Use and Disclosure of Personal Information

11. I understand that for the purposes of my child's participation in the School District's International Program, the School District will collect, use and disclose personal information about me and my child, including information about my child's health and education as well as contact information for me and my child. I understand that the information will be collected, used and disclosed for the purposes of offering and administering the International Program as permitted by the British Columbia Freedom of Information and Protection of Privacy Act and the British Columbia School Act and may be shared with school authorities, medical and social service providers, homestay providers, custodians and others as required.

Please initial:

- Yes – I agree to the use of my and my child's personal information for purposes consistent with the above.
- No – I do not agree with the use of my and my child's personal information for purposes consistent with the above.

12. I agree that under FOIPPA, the School District has the legal authority to collect personal information about students and their families for educational and related purposes. The personal information collected by the School District may include images of identifiable students including class photos, individual photos, sporting, and special event photos. It is a tradition in the School District to publish student names and/or photographs of individual students and groups of students commemorating events, or promoting or celebrating participation in various educational, sports and cultural activities. Students' names, photographs and comments may be published in the School yearbook, newsletters, honour rolls, programs, calendars, annual reports, and the School or School District webpage. While such activities promote student achievement and accomplishments, the School District recognizes that there may be sensitivities to publishing such images where they name and/or identify students. Accordingly, I agree that my child's name, photograph or comments relating to these types of School Activities be used for these purposes.





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Please initial:

- Yes – I agree to the use of my and my child’s personal information for purposes consistent with the above.
- No – I do not agree with the use of my and my child’s personal information for purposes consistent with the above.

13. From time to time, teachers may use various websites and applications that store data outside Canada, such as Google Docs, Prezii, or NoodleBib. Parents must be aware that student information may reside on servers not located in Canada and their consent is required to uses such websites. Students are expected to use their school district-assigned email address and follow teacher guidelines when using website applications.

Please initial:

- Yes – I give my consent for my child, for learning purposes, to use website applications where servers are located outside Canada.
- No – I do not give my consent for my child, for learning purposes, to use website applications where servers are located outside Canada.

**Consent to Medical Treatment**

14. I authorize the School District and my child’s custodian to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment or hospital care which is deemed advisable by and is rendered under the general supervision of any licensed physician or surgeon, whether such treatment or diagnosis is rendered at the office of such physician or at a hospital.
15. It is understood that this authorization is not given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of the School District to give specific consent to any and all such diagnoses, treatment or hospital care such physician may deem advisable.

**Release**

16. I waive and release all claims against the School District for the injury, loss, damage, accident, delay or expense resulting from my child’s participation in the School District’s International Programs. I also release the School District and agree to indemnify it, with regard to any financial obligations or liabilities that the School District may incur as a result of claims by others, or that my child may personally incur, or any damage or injury to the person or property of others that my child may cause while participating in the International Program.
17. I understand that the School District is not responsible for any loss or injury suffered by my child or me. If my child becomes ill or incapacitated, the School District may take such actions as it considers necessary, including securing medical treatment and transporting my child home at his or her own expense. I release the School District from all liability related to such actions.
18. I understand that my child’s participation in the International Program may be terminated at the discretion of the Administrators of the International Program without any refund of fees, and that my child may be sent home at my expense if he or she does not adhere to the School District rules, standards, and instructions as set forth in the school’s agenda, handbook and this Agreement.



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19. I agree that the School District is not liable for any loss suffered by my child or me as a result of any labour dispute that may affect the delivery of an educational program.

**Amendment**

20. This Agreement with the School District cannot be modified or interpreted except in writing by the School District.

**Please Complete The Agreement Below:**

I, \_\_\_\_\_, (PARENT) APPLY FOR THE ADMISSION OF  
\_\_\_\_\_  
(NAME OF STUDENT) ON THE TERMS SET OUT IN  
THIS AGREEMENT AND I HAVE READ AND UNDERSTOOD THE TERMS OF THIS INTERNATIONAL  
STUDENT AGREEMENT AND AGREE TO COMPLY WITH THIS AGREEMENT AND THAT THESE  
TERMS AND CONDITIONS ARE BINDING ON ME AND ON \_\_\_\_\_ (NAME  
OF STUDENT).

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

I, \_\_\_\_\_, (NAME OF STUDENT) HAVE READ AND UNDERSTOOD  
THE TERMS OF THIS INTERNATIONAL STUDENT AGREEMENT AND AGREE TO COMPLY WITH  
THIS AGREEMENT AND THAT THESE TERMS AND CONDITIONS ARE BINDING ON ME.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE



# Vancouver Board of Education

School District No. 39

INTERNATIONAL EDUCATION PROGRAM

1580 West Broadway

Vancouver, B.C. V6J 5K8

Telephone: 604-713-4534

Fax: 604-713-4536

Email: intered@vsb.bc.ca

## Credit Card Payment Form

Student Name	<hr/>	
	Last Name	First Name
Date of Birth		
Remark		
Type of Credit Card	Visa Card ( )	Master Card ( )
Credit Card No.		
Expiry Date	/ (month/year)	
Cardholder's Name		
Amount Paid	CDN \$	

Cardholder's Signature: \_\_\_\_\_

Date: \_\_\_\_\_